

# A Special COVID-19 Update

Dear valued customers and partners,

With COVID-19 continuing to spread, our thoughts go out to anyone impacted or affected by the outbreak. Here at Pacific Mobile, we believe that we have a responsibility to prioritize the health and wellbeing of our employees, customers, partners, and community through supporting health officials and leaders as they work diligently to contain the virus. We will continue to keep health and safety at the forefront as we all work together during this unprecedented time.

Like many, Pacific Mobile has been heavily monitoring the latest news and information around the coronavirus. We are doing all that we possibly can to ensure that our branches remain open, and our customers, partners, and employees are minimally impacted. We are currently maintaining regular operations and do not anticipate any disruption continuing to serve the needs of our customers and partners throughout our eight branch locations.

I wanted to personally send out a note and take this opportunity to share with you some of the actions Pacific Mobile has implemented within the last two weeks to minimize any risk of exposure.

- Augmented cleaning procedures: site cleaning protocols and preventative measures implemented for all relocatable buildings, permanent modular construction buildings, and branch/yard offices
- Telecommuting and split-shift opportunities for employees to provide greater flexibility to our customers, vendors, and suppliers
- Employees have been equipped with the necessary technology/equipment to work remotely, and employees have been educated around company policy/process changes ensuring that all questions, concerns, and changes can be handled quickly and efficiently
- Daily monitoring of labor, materials, equipment, and other items that may be impacted by COVID-19
- Continued monitoring of federal, state, and local oversight authority decisions that may impact permits, inspections, plan review, etc.
- National, international, regional and local supply chain impacts are being monitored on a daily basis, and we are preparing internally to have a backup strategy as needed
- Travel restrictions and non-essential travel limited, postponed and moved to a digital platform
- Social distancing/pandemic protocols, hand washing guidance, illness reporting instructions, and situation response
- Continual monitoring and prevention guidance/compliance from the [Center for Disease Control](#), the [World Health Organization](#), [Occupational Safety and Health Administration \(OSHA\)](#), federal/local authorities, and business partners

We are committed to keeping safety in the forefront while remaining proactive (not reactive), keeping everyone informed with the intention of being as transparent as possible. We will continue to monitor the COVID-19 situation and will adapt our business processes as necessary to minimize any impacts to our customers and partners. This is an uncertain situation for all of us, and your understanding and cooperation is greatly appreciated.

Stay safe,



Garth Haakenson  
President/CEO  
Pacific Mobile Structures, Inc.

